

Government of Karnataka
Karnataka Examinations Authority
CIRCULAR

Office of the Executive Director,
Karnataka Examinations Authority,
18th Cross, Malleshwaram,
Sampige Road, BANGALORE – 560 012.

Time Table for DIPLOMA COMMON ENTRANCE TEST – 2018

DATE	DAY	TIMINGS	Marks
15-07-2018	SUNDAY	10.00 am – 1.00 pm	180

SCHEDULE OF BELL TIMINGS

This SCHEDULE should be observed scrupulously without any variation or scope for complaints whatsoever.

Sl. No.	BELL NUMBER	MORNING SESSION	PARTICULARS
1	FIRST BELL	9.40.A.M	<ul style="list-style-type: none"> ▪ The candidates should be allowed to enter and occupy their seats in the examination hall, upon showing their Admission Tickets and Valid Identity Card. ▪ The Invigilator should verify the Photograph pasted on the Admission Ticket with the Identity Card and the candidate present for examination. ▪ The Invigilator should also verify the Photograph printed on the Admission Ticket and Nominal Roll with the candidate present for examination. ▪ The OMR Answer Sheet is candidate specific. The DCET No. and name of the candidate is pre-printed on the OMR Answer Sheet. ▪ The Invigilator should distribute the respective OMR Answer Sheet by checking the DCET No. and name printed on the OMR Answer sheet to the candidates present in the examination hall. ▪ The candidates have to verify the DCET No., Name and Subject printed in the OMR Answer Sheet with that of the information printed on the Admission Ticket.
2	SECOND BELL	9.50 A.M	<ul style="list-style-type: none"> ▪ The Deputy Chief Superintendent / Custodian should distribute the sealed Question Paper packet to room invigilators in the examination hall at 9.50 am ▪ The Invigilator should LOUDLY ANNOUNCE by showing the sealed Question Paper packet to the candidates present in the examination hall <i>“THE SEAL OF THE QUESTION PAPER PACKET IS FULLY INTACT. NOW, I REQUEST ANY TWO CANDIDATES PRESENT HERE TO CERTIFY THE SAME ON THIS PACKET, SO THAT I CAN OPEN THE SEAL OF THE QUESTION PAPER PACKET”</i> and should obtain signatures of any TWO candidates present in the examination hall, in the space provided on the packet. ▪ The Invigilator should open the Question Paper packet and distribute the question booklets in the prescribed manner ONLY at 9.55 AM to the candidates present in the examination hall. NOTE: Only INVIGILATORS are authorized to open the seal on the Question Paper packet in the manner prescribed above. The other staffs involved in exam duty (including the Deputy Chief Superintendent / Custodian / Chairman / Secretary / President / Administrator etc.) are not authorized to open the seal of Question Paper packet. ▪ The candidates will carefully enter the Version Code of the question booklet and shade the respective circles on the OMR answer sheet. ▪ They should also affix their signature on bottom portion of the OMR Answer Sheet, in the box provided. ▪ Until the third bell is rung, the candidates should not be allowed either to look inside the question booklet or to start answering on the OMR Answer Sheet. ▪ The Invigilator should obtain signature of the candidates on the Nominal Roll and should verify the same with the signature printed on the Nominal Roll.
3	THIRD BELL	10.00 A.M	<ul style="list-style-type: none"> ▪ The candidates should be allowed to open the question booklet and to start answering on the OMR Answer Sheet. ▪ After this bell at 10.00 A.M the candidates should not be allowed either to enter OR to leave the examination hall, till the completion of the session.
4	FOURTH BELL	11.00 A.M	<ul style="list-style-type: none"> ▪ This is a first CAUTION BELL – TO INDICATE ONE HOUR OF EXAMINATION COMPLETED.
5	FIFTH BELL	12.00 NOON	<ul style="list-style-type: none"> ▪ This is a second CAUTION BELL – TO INDICATE TWO HOURS OF EXAMINATION COMPLETED.
6	SIXTH BELL	12.55 P.M	<ul style="list-style-type: none"> ▪ This is a last CAUTION BELL and the Invigilators should inform all the candidates <i>“ONLY FIVE MINUTES ARE REMAINING FOR THE EXAMINATION TO END”</i>.
7	SEVENTH & LAST BELL	1.00 PM	<ul style="list-style-type: none"> ▪ End of the examination. ▪ Soon after this bell, the Invigilator should first ensure that all the candidates have stopped answering on the OMR Answer Sheet. ▪ The invigilator should instruct the candidates to affix their LEFT HAND THUMB impression on the bottom portion of the OMR Answer Sheet. ▪ The Invigilator should collect the OMR Answer Sheets as it is from the candidates. IMPORTANT: Before allowing the candidates to leave the examination hall, the Invigilators must ensure that they have collected the OMR Answer Sheets from all the candidates. ▪ The Invigilator should separate the TOP sheet of the OMR Answer Sheet (KEA COPY) and will retain the same with them. ▪ The Invigilator should return the bottom sheet replica (CANDIDATE COPY) to the respective candidates, along with their question booklets.

Sd/-Executive Director.

NOTE: Calculators, Mobile Phone, Pager, Bluetooth and any other Electronic Communication devices etc are not allowed in the examination hall.