

Diploma - CET-2016

Instructions to enter application Online

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The Government in its Order No. ಹಿಂವಶ 148 ಬಿಸಿವ 2015 ಬೆಂಗಳೂರು, ದಿನಾಂಕ 04-06-2015, has enhanced the annual income limit from `4.50 Lakhs to `6.0' Lakhs per annum for claiming reservation benefit. The candidate and his / her father's - mother's who's Gross Annual Income is below Rs.6.00 Lakhs are eligible to claim benefit of reservation under 2A, 2B, 3A and 3B categories.

The information furnished by the candidate in the Diploma CET-2016 online application form with regard to Caste / Category and Annual Income remains the same for the purpose of assignment of ranks / selection or allotment of a seat and no change will be entertained in future for any reason.

If the information furnished by the candidates in the application form or any other document/s submitted by the candidates / parents are found to be false / incorrect / tampered / forged such candidate's seat will be cancelled at any point of time during his / her course of study and criminal proceedings as per rules will be initiated by the Government against the candidate.

- (i) No candidate shall be eligible for admission to Government Seats unless he is a citizen of India and satisfies any one of the eligibility conditions:-
- (ii) Each condition is specified as a clause and is individually referred by a code. The documents to be produced during verification of documents in support of the claim for each of the Clauses are also detailed below the respective clauses.
- (iii) The candidates who do not satisfy any of the Clauses / Eligibility Criteria detailed below and the candidates who do not produce the prescribed documents in original will not be eligible for admission to professional courses under Government quota seats.
- (iv) Other than the certificate mentioned in clauses, if a candidate claiming seat under Article 371 (j) Hyderabad-Karnataka region reservation, candidate should produce eligibility certificate from the concerned Assistant Commissioner in Annexure-A as per the format.

Fee: Rs. 650/- for General and OBC (Rs.500/- for SC / ST Category-1).

ಸಾಮಾನ್ಯ ಮತ್ತು ಇತರ ಹಿಂದುಳಿದ ವರ್ಗಗಳಿಗೆ ಸೇರಿದ್ದಲ್ಲಿ, ರೂ. 650/- (ಪರಿಶಿಷ್ಟ ಜಾತಿ / ಪರಿಶಿಷ್ಟ ಪಂಗಡ/ ವರ್ಗ-1ಕ್ಕೆ ಸೇರಿದವರಾಗಿದ್ದಲ್ಲಿ ರೂ.500/-)

IMPORTANT NOTE

Candidates are hereby informed to go through the Information Bulletin carefully and understand / acquaint themselves:-

1. Candidates can apply for DCET-2016 only "Online".
2. Information Bulletin can be downloaded from the Website <http://kea.kar.nic.in>
3. Online submission of Application Form may be made by accessing KEA Website <http://kea.kar.nic.in> Instructions for Online submission of Application Form are available in the Information Bulletin and on the KEA Website <http://kea.kar.nic.in>
4. Candidates must follow the instructions strictly as given in the Information Bulletin and on KEA Website <http://kea.kar.nic.in> Candidates not complying with the instructions shall be summarily disqualified.
5. Candidates must retain the following documents with them as reference for future correspondence.
 - (i) At least three printouts of the finally submitted online Application.
 - (ii) Proof of fee paid
 - (iii) 2-3 copies of identical Photograph that scanned and uploaded on the Online Application.
6. (a) Candidate must ensure that mobile numbers, e-mail address entered in the online application form are his/her own as in case of urgency KEA may send information / communications by SMS or mail on given mobile number and mailing ID only.
(b) The Candidate / parents shall be held responsible for non-receipt of latest information due to wrong mobile number or mailing address filled in the On Line Application Form.
7. Candidates must preserve the Admit Card till the admission in College or Institution.
8. For the latest updates, candidates must remain in touch with the KEA Website <http://kea.kar.nic.in> till the completion of final round of counselling.
9. Candidates / parents are advised to visit KEA Website <http://kea.kar.nic.in> at least twice in a day for the latest news / updates and also check their mobile / e-mail as in case of urgency KEA may send the information / communications.
10. KEA will reserve the right to withdraw any such admission made at any point of time which is not fulfilling the eligibility criteria / regulations fixed by the Competent Authority from time to time.

NOTE ON ONLINE APPLICATION FORM

Candidates have to enter the application details through online to become eligible for admission to Professional Courses through Karnataka Examinations Authority. There is no pen and paper form. The conventional method of pen and paper filling of form is done away with from 2015. Please note the following.

- Online application is a user friendly application.
- First candidates have to download the blank application and in consultation with parents confirm the information / details to be entered in the downloaded application form and familiarise the same by practicing at home.
- Candidates will be provided with all the information required for each entry during filling of online application.
- Most of the fields will be only a selection from the readily available information; and all the fields are self explanatory with dropdown menu; the candidates have to select the suitable / appropriate items from the list.
- The entire online application process is in two phases. In the first phase candidates will fill the details and can edit the data any number of times and also can take the draft printouts before selecting the declaration. Before commencing the second phase, candidates can edit / delete / add any information any number of times.
- In the second phase the candidates have to select the declaration after confirming themselves that there are no changes to be incorporated or all the entries made by them in the online application are correct.
- Once the declaration is done there is no provision to change / edit / delete / add any information to the entries already made by the candidates.
- Candidates are informed to make sure that the entries made before declaration are correct.
- After declaration candidates have select the specified banks from the list and download the challan for making the payment at the respective bank.
- After completion of all the process the candidates are required to take a final print out of the online application form for further process at the time of online seat allotment.

Method of Applying:

Before applying online, candidate should have scanned images of his / her latest Photograph, Signature and Left Hand Thumb Impression in JPG format only, for uploading as part of submission of online application.

Before entering the application form online, the candidates are advised to download the blank application form and take two or three photocopies of the same and practice on them in the prescribed manner.

PLEASE NOTE: The finally submitted application details through online by the candidates will be the candidate's data for all further processing in the KEA computers. Therefore, the candidates are advised not to make any mistakes while making entries in the form and not to upload any documents / papers in support of their claims to the filled application form except Photograph, Signature and Left Hand Thumb Impression.

First Phase:

Step 1: Candidates are required to select "DCET-2016 UG Online Application" by browsing URL on Website <http://kea.kar.nic.in>.

Step 2: Candidates have to click on "New User? Click Here to Register" on the home page of online application form. Candidates will have to provide all the required information in the candidate registration form and submit. After successful registration, candidates will receive an Application number and User-ID to their registered mobile phone number and email-id and also same will be displayed on the screen.

Step 3: A Login Prompt will be displayed and candidates are required to enter the User ID and Password created by them and Login.

Step 4: On successful login by the candidates "Student information" will be displayed, in which the candidates have to start entering the required information.

Step 5: Once the candidates complete the student information entries, they will have to save the entries made.

Step 6: The candidates will enter the all the study details and select "save and next" button.

Step 7: After successful saving the study details, the candidates will have to upload the scanned images of Photograph, candidate signature, candidate Left Hand Thumb Impression and Parent Signature and select "save and next" button.

After completion of the above steps, the candidates have take the draft printouts, carefully verify the entries made by them and if any changes are required they can do so by login in any number of times before selecting the declaration.

Second Phase:

In this phase, the candidate will select the declaration, read and understand it completely and then select "Submit" button. After submission select the bank challan, download and take a printout of the challan and make the payment in the respective bank.

- Step 1:** After completion of entry of all the details candidate's will receive an application ID and Password to their registered email address and also the same information will be displayed on the screen.
- Step 2:** Candidates have to upload the scanned copy of recent passport size Colour Photograph and Signature in JPG / JPEG format separately. (Photograph Captured on the mobile phone can also be updated)
- Step 3:** Candidates have to take the printout of the Challan copy which is in triplicate. Candidates of Karnataka origin have to pay an amount of Rs. 650/- for General and OBC (Rs.500/- for SC / ST Category-1). The candidates have to pay the requisite fee in any of the branch of specified banks. The bank will retain bank copy of the Challan respectively and handover the remaining two copies of the Challan to the candidates.
- Step 4:** Candidates have to take the printout of the application form on A-4 Size sheet of paper. Affix candidate's recent Passport size Photograph, Signature, Left Hand Thumb Impression on the space provided. Afterwards students have to obtain Principal seal and signature from the college where they have studied final year Diploma on the space provided in the printed form. The same copy should be produced during document verification along with the copy of the Challan (KEA copy).

ಅರ್ಜಿ ಸಲ್ಲಿಸುವ ವಿಧಾನ, ಶುಲ್ಕ ಮತ್ತು ಶುಲ್ಕ ಪಾವತಿ: ಅಭ್ಯರ್ಥಿಗಳು ಆನ್ ಲೈನ್ ಮೂಲಕವೇ ಅರ್ಜಿಯನ್ನು ದಾಖಲಿಸಬೇಕು.

ಕ್ರಮ 1: ಅಭ್ಯರ್ಥಿಗಳು ಪ್ರಾಧಿಕಾರದ ಅಂತರ್ಜಾಲ <http://kea.kar.nic.in> ನಲ್ಲಿ ಅರ್ಜಿಯ ವಿವರಗಳನ್ನು ದಾಖಲಿಸಲು ಸಾಧ್ಯವಾಗುತ್ತದೆ. ಅರ್ಜಿಯ ಎಲ್ಲಾ ವಿವರಗಳನ್ನು ದಾಖಲಿಸಿದ ನಂತರ ಅಭ್ಯರ್ಥಿಗಳಿಗೆ ಅರ್ಜಿ ಗುರುತು ಸಂಖ್ಯೆ (Application ID) ಮತ್ತು ಪಾಸ್‌ವರ್ಡ್ ಗಳನ್ನು ಅಭ್ಯರ್ಥಿಗಳು ನೋಂದಾಯಿಸಿದ ಮೊಬೈಲ್ ಸಂಖ್ಯೆಗೆ / ಇ-ಮೇಲ್ ವಿಳಾಸಕ್ಕೆ ಕಳುಹಿಸಲಾಗುವುದು ಮತ್ತು ಕಂಪ್ಯೂಟರ್ ಪರದೆಯ ಮೇಲೂ ತೋರಿಸಲಾಗುವುದು.

ಕ್ರಮ 2: ಅಭ್ಯರ್ಥಿಯು ಬಣ್ಣದ ಛಾಯಾಚಿತ್ರ ಮತ್ತು ರುಜುವನ್ನು ಜೆಪಿಇಜಿ ನಮೂನೆಯಲ್ಲಿ ಅಪ್ ಲೋಡ್ ಮಾಡಬೇಕು. (scanned colour photograph and signature in JPEG format)

ಕ್ರಮ 3: ಬ್ಯಾಂಕಿನ ಚಲನ್ ಪ್ರತಿಯನ್ನು ಡೌನ್ ಲೋಡ್ ಮಾಡಿ ಮುದ್ರಿಸಿಕೊಳ್ಳಬೇಕು. ಕರ್ನಾಟಕ ಮೂಲದ ಅಭ್ಯರ್ಥಿಗಳು, ಸಾಮಾನ್ಯ ಮತ್ತು ಇತರ ಹಿಂದುಳಿದ ವರ್ಗಗಳಿಗೆ ಸೇರಿದ್ದಲ್ಲಿ, 650/-ರೂಗಳನ್ನು, (ಪರಿಶಿಷ್ಟ ಜಾತಿ/ಪರಿಶಿಷ್ಟ ಪಂಗಡ/ವರ್ಗ-1ಕ್ಕೆ ಸೇರಿದವರಾಗಿದ್ದಲ್ಲಿ ರೂ.500/-), ನಿಗದಿತ ಬ್ಯಾಂಕಿನ ಯಾವುದೇ ಶಾಖೆಯಲ್ಲಿ ಡೌನ್ ಲೋಡ್ ಮಾಡಿದ ಚಲನ್ ನೋಂದಿಗೆ ಪಾವತಿಸಬಹುದಾಗಿರುತ್ತದೆ. ಬ್ಯಾಂಕಿನವರು ಬ್ಯಾಂಕ್ ಪ್ರತಿಯನ್ನು ತಮ್ಮೊಡನೆ ಇಟ್ಟುಕೊಂಡು ಉಳಿದ ಎರಡು ಚಲನ್ ಪ್ರತಿಗಳನ್ನು ಹಿಂದಿರುಗಿಸುತ್ತಾರೆ.

ಕ್ರಮ 4: ಎ-4 ಸೈಜಿನ ಪೇಪರಿನಲ್ಲಿ ಅಭ್ಯರ್ಥಿಗಳು ಅರ್ಜಿಯನ್ನು ಮುದ್ರಿಸಿಕೊಳ್ಳಬೇಕು. ಅಭ್ಯರ್ಥಿಗಳು ಛಾಯಾಚಿತ್ರ, ಎಡಗೈ ಹೆಬ್ಬೆರಳಿನ ಗುರುತು ಮತ್ತು ರುಜುವನ್ನು ದಾಖಲಿಸಬೇಕು. ನಂತರ ಅಭ್ಯರ್ಥಿಗಳು ಅಂತಿಮ ಡಿಪ್ಲೊಮಾ ವ್ಯಾಸಂಗ ಮಾಡಿದ ಸಂಸ್ಥೆಯ ಪ್ರಿನ್ಸಿಪಾಲರಿಂದ ನಿಗದಿತ ಸ್ಥಳದಲ್ಲಿ ದೃಢೀಕರಿಸಬೇಕು. ನಂತರ ದಾಖಲಾತಿ ಪರಿಶೀಲನೆಯ ಸಮಯದಲ್ಲಿ ಇದನ್ನು ಹಾಜರು ಪಡಿಸಬೇಕು.

ಸೂಚನೆ: ಅಭ್ಯರ್ಥಿಗಳು ಅರ್ಜಿ ಗುರುತು ಸಂಖ್ಯೆ (Application ID) ಮತ್ತು ಪಾಸ್‌ವರ್ಡ್‌ಗಳನ್ನು ಅರ್ಜಿ ಭರ್ತಿ ಮಾಡುವವರಿಗೂ ಬರೆದಿಟ್ಟುಕೊಳ್ಳಬೇಕು. ಅಭ್ಯರ್ಥಿಗಳು ಅರ್ಜಿಯ ಎಲ್ಲಾ ವಿವರಗಳನ್ನು ದಾಖಲಿಸಬೇಕು ಇಲ್ಲದಿದ್ದಲ್ಲಿ ಅಪೂರ್ಣ ಅರ್ಜಿಗಳನ್ನು ಮಾನ್ಯತೆ ಮಾಡಲಾಗುವುದಿಲ್ಲ. ಅರ್ಜಿಗಳನ್ನು ಮುದ್ರಿಸಿಕೊಂಡ ನಂತರ ಅರ್ಜಿಯಲ್ಲಿನ ಬದಲಾವಣೆಗಳನ್ನು ಮಾಡಲು ಸಾಧ್ಯವಾಗುವುದಿಲ್ಲ.

Note: Candidates should note down their application Id and Password until the completion of filling of the online application. Candidate has to enter all the required details in the form, failing which their application will not be considered. Applications without Photo and signature will not be considered as valid. Candidates are not allowed to edit their application after taking the printout.

IMPORTANT:

1. IF ANY OF THE INFORMATION FURNISHED IN THE ONLINE APPLICATION FORM IS FOUND TO BE FALSE / INCORRECT, THE APPLICATION IS LIABLE TO BE REJECTED AT ANY POINT OF TIME and the seat selected by the candidate, if any, is also liable to be cancelled at any stage and the entire fee amount paid by such candidate shall be forfeited.
2. The information furnished in the online application form with regard to Caste / Category and Annual Income remains the same for the purpose of assignment of ranks / selection of a seat and no change will be entertained in future for any reason. The students should produce the **Caste / Category and Income Certificate** without fail during the verification of original documents at the Helpline Centres.
3. If the photograph uploaded does not match with the actual candidate present during examination, he / she will not be allowed to write the test.
4. Also, if the photograph does not tally with the actual candidate present during verification / obtaining of admission order, he / she will not be permitted for allotment of seat.
5. Candidates who do not pass in all the subjects in the qualifying examination and candidates who do not possess the academic eligibility detailed above for various Professional Courses, will not be eligible to be considered for allotment of seats in the respective courses.
6. A candidate who passes in all the subjects in the qualifying examination and later withdraws one or more subject for reappearing in the qualifying examination for improving his performance will also not be considered for allotment of seats in the regular round and will be treated as a supplementary candidate.
7. The SC / ST/Category-I / OBC eligibility criteria is applicable to candidates who are claiming eligibility for Government seats under clauses (a), (b), (f), (h), (j), (k) (l) and (o) and the same is not applicable to clauses (c), (d), (e), (g), (i), (m) and (n) of Item - 6 i.e., Eligibility Clauses to claim Government Seats.
8. Not only a candidate who has passed the qualifying examination with requisite marks but also a candidate who is appearing for the Q.E. and expecting the results is eligible to apply for the Diploma Common Entrance Test – 2016.

- **WHAT IS NATA?**

'National Aptitude Test in Architecture' or NATA is an All India level entrance examination conducted by the Council of Architecture for 200 marks, for admission of candidates to First year of five-year full time B. Arch. Degree course. The Architecture seats in Government, Aided and Un-aided institutions of the State are offered ONLY to the candidates who have appeared for NATA and who have obtained the prescribed minimum marks in both Qualifying Examination and NATA. Therefore, all the candidates who want to be considered for allotment of Architecture seats, should compulsorily appear for NATA, and should obtain a minimum of 40% marks including SC, ST, Category-I and OBC category candidates in NATA (In other words one has to secure a minimum of 80 MARKS OUT OF 200). Visit website for LIST OF INSTITUTIONS CONDUCTING NATA (NATIONAL APTITUDE TEST IN ARCHITECTURE) IN KARNATAKA. The interested candidates can appear for the NATA, any day before **30-06-2016**. Such candidates should obtain and submit their NATA scores along with the copy of the 2nd PU / 12th Std. Marks Card (by boldly writing their CET Number on the NATA score card) to the KEA either in person or only through 'Speed Post' on or before **04-07-2016**.

KANNADA LANGUAGE TEST: The candidates claiming eligibility for Government seats under Horanadu & Gadinadu Kannadiga clauses and whose mother tongue is Kannada, Tulu or Kodava, will have to undergo a Kannada language test, to establish their ability to speak, read and write Kannada. The Kannada Language test will be conducted by KEA as per the above schedule only in Bangalore Centre; therefore such candidates will have to appear for the 'Diploma Common Entrance Test - 2016' in a test centre located at BANGALORE Only. The relevant photocopy of the original documents of the parents in support of their claim such as marks cards, study certificates, etc., along with the DCET admission ticket should be produced on the day of Kannada Language Test.

- **The minimum passing marks for all** Horanadu and Gadinadu Kannadiga candidates shall be **12** out of 50 marks in Kannada Language Examination conducted by KEA in order to be considered for assignment of ranks and to become eligible for allotment of seats in DCET-2016. (The Kannada Language Test paper will be of 4th Standard Level)
- However, the Horanadu and Gadinadu Kannadiga candidates who have studied TEN full academic years in Kannada Medium from 1st standard to 10th standard in places outside the state of Karnataka need not appear for Kannada Language Test conducted by KEA.